



The Institute of Ismaili Studies

**Minutes of the Board of Governors
Held on 25 April 2019 at the Aga Khan Centre
Meeting No. 05/19**

Governors Present: Professor Afzal Ahmed
Mr Naguib Kheraj
Mr Zauhar Meghji
Dr Shafik Sachedina

Governors Absent: Dr Aziz Esmail
Dr Mohamed Keshavjee

Quorum present: Yes

Others present: Dr Farhad Daftary (permanent guest)
Mrs Selina Ramji (permanent guest)
Mr Aryn Kassim-Lakha (permanent guest)
Mr Shams Vellani (permanent guest)

Meeting was called to order at 11.00am

1. Conflicts of interest

It was noted there were no conflicts of interest arising from matters to be discussed.

2. Quality Assurance and Evaluation (QAE) – Policy on Academic Freedom

- 2.1 It was noted that the language needed to be consistent between the Policy on Academic Freedom and the Freedom of Speech Policy, specifically when referring to staff, employees, academic staff, etc.
- 2.2 The definition of staff should be expanded to include consultants and contractors.
- 2.3 Dr Daftary was requested to consider a communications plan around the policy.
- 2.4 The revised version of the policy should be submitted to the Board of Trustees for approval. In the meantime, we can submit the policy marked “Subject to approval by the Board of Trustees” to the Office for Students.

3. Quality Assurance and Evaluation (QAE) – Freedom of Speech Policy

- 3.1 It was noted that all relevant comments made on the Policy on Academic Freedom should also be applied to the Freedom of Speech Policy in order to maintain consistency.
- 3.2 Dr Daftary was requested to consider a communications plan around the policy.
- 3.3 The revised version of the policy should be submitted to the Board of Trustees for approval. In the meantime, we can submit the policy marked “Subject to approval by the Board of Trustees” to the Office for Students.

4. Department of Community Relations (DCR) – Annual Alumni Profile Report
 - 4.1 DCR was requested to prepare a report for the Governors with more information on unemployed STEP teachers.
 - 4.2 It was noted that the report should be shortened before it is shared with the Board of Trustees.
5. Department of Community Relations (DCR) – Evaluation report for the 2018 STEP CPD Workshops
 - 5.1 We should share the paper with the ITREBs if this has not already been done.
6. Any other business
 - 6.1 An action plan to address Board diversity was agreed.

The meeting closed at 12.45pm.

Selina K Ramji
IIS Board Secretary
April 2019